



BEEKEEPERS ASSOCIATION OF THE ACT (Inc)

**MINUTES OF THE COMMITTEE MEETING
HELD THURSDAY 15 FEBRUARY 2018
AT THE YARRALUMLA PRIMARY SCHOOL**

Attendees:

Cormac Farrell – President

Dermot Asls Sha'Non – Vice President

Phil Andrews – Secretary

David Segal – Treasurer/Assistant Training Manager

Alan Wade – Apiary Manager

Frank Derwent – Training Manager

Apologies:

Christine Joannides – Assistant Hive Manager

Introduction

1. The meeting was opened by the President at 1820.

Conflicts of Interest

2. In considering the proposal from Brindabella First Aid to provide first aid training to member, Phil Andrews advised that the owner, Paul Morris, was a friend. Phil has handed the issue of first aid training to the Training Manager.

Previous Minutes

3. The committee agreed that the minutes from the 18 January and 8 February committee meetings be accepted as a true reflection of those meeting.

Action Items

4. The list of ongoing Action Items was reviewed. Updates are included in the minutes and on the list of Action Items.
5. The following Action Items were deemed complete:
 - a. Cleaning of Association equipment
 - b. Review of Association software
 - c. Audit of Association equipment

Plant Health Australia

6. The President advised that Plant Health Australia and the ACT Government plan to simulate a biosecurity incident with the assistance of the Association. This is an opportunity to further our relationship with both organisation and to improve our skills and knowledge in the area of biosecurity insofar as it relates to bee health. Further details will be provided in due course.

Action: President

Upcoming events

7. The President advised that the Association will be involved in the Multicultural Festival on Saturday 17 February with the Slovenian Embassy tent.
8. The President also advised that the Association will be working with the Slovenian, Swiss and Swedish missions on 20 May to mark World Bee day.

Action: President

Items to be purchased

9. Committee members were asked to provide a list of items to be purchased to the President (by email) by 23 February. A consolidated list will be presented at the March committee meeting for consideration and necessary action.

Action: Committee

First Aid Training

10. The committee discussed the quote from Brindabella First Aid to provide first aid training to members. The quote included a range of costs per head depending upon the numbers attending:
 - For 1-10 participants, the cost per participant is \$130.00
 - For 11-20 participants, the cost per participant is \$120.00
 - For 21-30 participants, the cost per participant is \$110.00
11. The committee agreed that the course should be offered at half price for members. Guidelines will be established for those attending who regularly and consistently support the Association through their work at the Apiary. It was also agreed that initially two courses will be offered in May and June 2018 to gauge interest.

Action: Training Manager

Sentinel Hive Program

12. Due to time constraints, the President's brief on the National Bee Pest Surveillance Program (aka Sentinel Hive Program) will be conducted at the March 2018 meeting.

Action: President

Apiary Report

13. The Apiary Manager's report was read and accepted. A copy is attached.

Finance

14. The Finance Report was read and accepted.
15. **Term Deposit.** It was agreed that the term deposit should remain unchanged for the immediate future.
16. **Linking Bank Account to Xero.** It was agreed that a decision on linking the existing bank account to Xero would be held off until a decision was made on the future of the Association's banking requirements.

Action: Treasurer

17. **Former Treasurer.** It was agreed that the President and the Treasurer would take the necessary steps to remove the former Treasurer, Jon Justin from the Association's online bank account (note, the former Treasurer's details have been suspended with the online account).

Action: President & Treasurer

18. **Reimbursements.** The committee agreed to reimburse Phil Andrews the fee charged by PayPal as a part of the reimbursement to him for the payment made on behalf of the Association to Better Bee Hives. Phil was requested to send the details to the Treasurer for action.

Action: Treasurer

19. **New Bank.** The recent experience with the Commonwealth Bank identified that the current banking arrangements may not be meeting the needs of the Association. The committee agreed to investigate alternative banking arrangements that was not as complex or cumbersome, yet let the Association manage its finances securely and with ease.

Action: Treasurer

Member Resignation

20. The President advised that Christine Joannides had tendered her resignation of the committee citing her preference to focus solely on the Sentinel Hives. The committee noted with disappointment Christine's decision, but understood the rationale. The committee thanked Christine for her contribution to the committee and noted her ongoing connection with the Association as the Assistant Apiary Manager.

Meeting Close

21. The President closed the meeting at 1925.



Cormac Farrell
President

21 February 2018



Phil Andrews, JP
Secretary

21 February 2018