



BEEKEEPERS ASSOCIATION OF THE ACT (Inc)

**MINUTES OF THE COMMITTEE MEETING  
HELD THURSDAY 15 MARCH 2018  
AT THE YARRALUMLA PRIMARY SCHOOL**

**Attendees:**

Cormac Farrell – President  
Dermot Asls Sha'Non – Vice President  
Phil Andrews – Secretary  
David Segal – Treasurer/Assistant Training Manager  
Alan Wade – Apiary Manager  
Frank Derwent – Training Manager

**Introduction**

1. The meeting was opened by the President at 1820.

**Conflicts of Interest**

2. No conflicts of interest were declared.

**Previous Minutes**

3. The committee agreed that the minutes from the 15 February 2018 committee meetings be accepted as a true reflection of that meeting.

**Action Items**

4. The list of ongoing Action Items was reviewed. Updates are included in the minutes and on the list of Action Items.
5. The following Action Items were deemed complete:
  - a. Committee position descriptions
  - b. Demonstration of new website to members
  - c. Review of training requirements
  - d. Sentinel Hive Program brief to committee

**Finance**

6. The Treasurer presented the finance report. He advised that the Committee may wish to consider reinvesting the term deposit, which is currently sitting on a week-to-week investment with the Commonwealth Bank.
7. The Committee discussed the current banking arrangements with the Commonwealth Bank and determined that they were not meeting the Association's requirements. Two

alternative banking options were considered. The Committee agreed to apply to the Bendigo Bank to open an account which had banking products more suitable for an incorporated association. The Committee agreed that the new account required any two (of the four executive committee members) to sign.

8. The Treasurer advised that he was seeking advice from the auditor regarding the various financial products in use including Xero and Stripe.

#### **Apiary Report**

9. The Apiary Manager provided a copy of the apiary report, which was accepted by the Committee.

#### **Training Report**

10. The Training Manager provided a copy of the report prepared by the training provider (John Grubb). The Committee discussed the report including each of the five recommendations, which were accepted. A copy of the Report is attached. The Committee agreed to appoint John Grubb as the Training Manager. The existing Training Manager will work with John Grubb on this transition.

Action: Training Manager

#### **AGM Preparations**

11. The Secretary provided an update on the preparations for the AGM. Members had been advised of the upcoming AGM by email, and a further reminder would be emailed out in the next few weeks. Nominations to form the new committee had also been called for from the membership. The Association's website had been updated with details about the AGM and the election of the new committee.

Action: Treasurer

#### **Sentinel Hive Program**

12. The Sentinel Hive Program was to be included as an agenda item for the next Committee meeting, noting it will be a new committee who needed to understand the contractual and operational implications of the Program.

Action: Secretary

Action: Treasurer

#### **Meeting Close**

13. The President closed the meeting at 1925.



**Cormac Farrell**  
President

22 March 2018



**Phil Andrews, JP**  
Secretary

22 March 2018