



**BEEKEEPERS ASSOCIATION OF THE ACT (Inc)**

**MINUTES OF THE COMMITTEE MEETING  
HELD TUESDAY 2 JANUARY 2018**

**Attendees:**

Cormac Farrell – President

Dermot Asls Sha'Non – Vice President

Phil Andrews – Secretary

David Segal – Assistant Training Manager

**Apologies:**

Alan Wade – Apiary Manager

Frank Derwent – Training Manager

Christine Joannides – Assistant Hive Manager

**Introduction**

1. The meeting was opened by the President at 1015.

**Resignation of Treasurer**

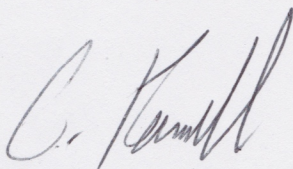
2. The President confirmed that Jon Justin had on 1 January 2018 advised that he had resigned as Treasurer and as a member of the Association with effect 31 December 2017.
3. The Committee resolved that David Segal be appointed as Treasurer (pursuant to Paragraph 16 (4) of the Association Rules). This appointment is effective from 2 January 2018 until the Annual General Meeting to be held in April 2018.
4. As Treasurer, Dave Segal is responsible for:
  - a. Administering the Association's finances in accordance with the Association Rules
  - b. Administering the Association's bank account held with the Commonwealth Bank
  - c. Collecting and receiving all amounts owing to the Association and making all payments authorised by the Association
  - d. Ensuring the Association's finances are accounted for in accordance with accepted accounting/bookkeeping practices
  - e. Ensuring the Association's finances are audited for the period 1 January to 31 December 2017
  - f. The Association's insurance policy with AON (including administering the list of members with policies)



5. The Committee resolved that the Secretary would assume responsibility for the following:
- The Association's membership database
  - General enquiries received by the Association
  - The Swarm Collectors List
  - Distribution of the monthly newsletter
6. The Committee resolved that the Training Manager will assume responsibility for training course booking system.

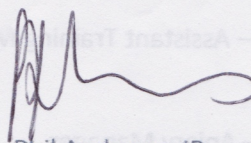
Meeting close

7. The Chair closed the meeting at 1210.



Cormac Farrell  
President

03 January 2018



Phil Andrews, JP  
Secretary

03 January 2018