



BEEKEEPERS ASSOCIATION OF THE ACT (Inc)

**MINUTES OF THE  
ANNUAL GENERAL MEETING HELD  
THURSDAY 19 APRIL 2018  
AT THE YARRALUMLA PRIMARY SCHOOL**

Introduction

1. The Annual General meeting was attended with over 30 members present. The President welcomed attendees and opened the meeting at 1930.

Quorum

2. It was confirmed that the quorum (five members) was achieved as required by the Association Rules.

Presidents Report

3. The President, Cormac Farrell, presented his report for the preceding year to the members. A copy of the report is included at Attachment A.

Treasurer's Report

4. The Treasurer, David Segal, provided the financial status of the Association at the meeting. David provided an update on the financial state of the Association along with a number of initiatives underway designed to improve and make efficient how the finances are managed. Members were advised that the Audit Report was still being finalised and would be provided as soon as it was available (a copy of the Audit Report is attached).

Management Committee

5. There being no other reports to present, the President declared all Committee positions vacant.

Election of New Office Bearers

6. Cormac Farrell conducted the election of office bearers to the vacant committee positions. The results are detailed at Table 1.

**Table1: Results of Voting**

<b>Position</b>	<b>Nominee/s</b>	<b>Vote</b>	<b>Result</b>
<b>President</b>	Dermot Asis Sha'Non	N/R	Elected
<b>Vice President</b>	David Segal	N/R	Elected
<b>Secretary</b>	Phil Andrews	N/R	Elected
<b>Treasurer</b>	No nominations	N/A	Vacant
<b>Members (3 positions)</b>	Juli Poole Frank Derwent Sarah Asls Sha'Non Alan Wade Rose McIntosh Vivien Rolland David Segal <sup>2</sup>	Yes	Elected Elected Elected

Notes:

1. Where the number of nominees is equal to the number of vacancies, a vote is not required and the nominee is duly elected
  2. Ineligible on account of being elected to another committee position
7. On completion of the voting the returned President, Dermot Asls Sha'Non, thanked all nominees for their willingness to be engaged in supporting the Association.
8. The meeting concluded at 2030.



Dermot Asls Sha'Non  
President

25 April 2018



Phil Andrews  
Secretary

25 April 2018

**Attachments:**

- A. President's Report
- B. Treasurer's Report

## President's Report April 2018

This will be my last report as President of the Association, I am stepping down in favour of older and wiser heads, but I have loved my time in the job and will definitely still be buzzing around the place 😊

After two years, the boss put her foot down and reminded me that I agreed to limit this to two years! As it happens, she has just landed a major promotion, and I really want to support her in that. I am pretty sure that most of us have neglected actual chores to spend time with our bees at some stage – I now have fewer excuses!

I thought that I might feel sad about leaving this gig, but then I spent a day in the apiary showing people through the Warre and Top Bar hives, and realised how much I love doing this. This is absolutely the best thing that we do as an Association, with our Jerrabomberra Wetlands training apiary.

The President who came before me, John Grubb, led the way and trained several hundred people in beekeeping methods this year, and we have had wonderful feedback from trainees on the overall experience and how it helped them gain confidence with their bees. This will be my main focus in the coming year, with a specific interest in fostering natural beekeeping methods.



With our Annual General Meeting coming up I also want to take this opportunity to thank the committee members who put their time and passion into keeping the Association going. Special thanks to Dave Segal, who took over as Treasurer after the sudden departure of Jon Justin. This could have been a bit of a disaster for us, but thankfully Dave was able to get on top of this sort out the finances, prepare these for the auditor and keep the payments going. Oh, and in his spare time he created our beautiful new website!



I think that while things mostly ran well, and our members survey was very positive, there were a few things that I think we can do better.

#### **Improved apiary participation**

Firstly, it would be great to see more members out in the apiary on weekends, and I am personally going to step up to help run apiary mornings more regularly this spring and summer so that people can get some training in inspections as well as advanced beekeeping methods when opportunities arise.

While we have had a good level of participation to date, I feel that we can still do more, particularly in terms of planned activities. Alan Wade has progressively developed the 'heavy lifters' group this season, and in the coming spring we will be promoting themed days in the apiary that will help people practice their beekeeping methods before going home to tend to their own hives.

### **Sentinel Hive Program**

Secondly, we need to get more members and the ACT Government involved in the Sentinel Hives program. We have a contact list for Sentinel Buddies, but we did need to be more organised to set up events. A lot of the focus this year was getting a core group of members who had a deep understanding of the detection methods that need to be done, backed by good systems. Another reason for me taking a step back is that I am also going to dedicate more time to helping Christine, Jeff and others run this program and mentor other beekeepers in these advanced detection methods. This program has generated significant income for the Association and has also provided a good way to deepen our relationship with the ACT Government.

### **ACT Government**

This remains our most important relationship, and we remain on very good terms with ACT Government agencies, with joint exercises planned soon for biosecurity preparedness. As many members would be aware, the ACT Government is the ultimate owner of our Jerrabomberra Wetlands Apiary land, and we have invested a lot of time this year in maintaining good links to the on-site rangers and Canberra City Farm.

In conclusion, our membership, training infrastructure and links to other groups remains strong, and has continued to grow this year. It has been a great honour to serve the Association, and I look forward to seeing the club grow this coming year.



Cormac Farrell

President

Beekeepers Association of the ACT

**INDEPENDENT AUDITORS REPORT TO THE MEMBERS OF THE  
BEEKEEPERS ASSOCIATION OF THE ACT INC.**

**Scope**


I have audited the accounts of the Beekeepers Association of the ACT (Inc.) for the period ended 31 December 2017 as set out in the attached Balance Sheet, Statement of Income and Expenditure and notes thereto. The Treasurer of the Assembly was responsible for the preparation and presentation of the financial report and information contained therein.

My audit has been conducted to provide reasonable assurances as to whether the accounts are true and fair and free of material misstatement. My procedures included examination, on a test basis of evidence supporting the amounts and other disclosures in the accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an independent opinion as to whether, in all material respects, the accounts are presented fairly in accordance the requirements of *Associations Incorporations Act 1991*.

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In my opinion, the financial accounts present a true and fair account of the financial position of the Beekeepers Association of the ACT (Inc.) as at 31 December 2017 and the results of its operations for the year then ended.

  
Paul Leyton CPA  
17 May 2018

**BEEKEEPERS ASSOCIATION OF THE ACT - Operating Statement Year ended 31 December 2017**

<b>INCOME</b>	<b>Notes</b>	<b>2017</b>	<b>2016</b>
<b>Subscriptions:</b>			
Prepaid in previous year			2,485.00
Received during year	4.1	11420	10,910.00
plus subs prepaid from last year		4160	
Less prepaid for next year			-4160
<b>Total - Member Subscriptions</b>		<b>15,580.00</b>	<b>9,235.00</b>
<b>Training Income:</b>			
In House Training Courses	4.9, 4.2	0	16,915.00
CIT Course Fees	4.1	0	5,685.00
External Training		5245	-
less disc to members	4.11	-625	
<b>Total - Training Income</b>		<b>4,620</b>	<b>22,600.00</b>
<b>Other</b>			
AON Members Insurance	4.3	1710	
Bank Interest Commonwealth		533.92	200.21
Sentinel Hive Project Grant	4.4	6164	2,200.00
<b>Total - Other</b>		<b>8,407.92</b>	<b>2,400.21</b>
<b>Sales &amp; Donations</b>			
Donations			
Hive Keeper Stylus		10	
Miscellaneous		0	70.92
Caps sold (8)		0	40
<b>Total - Sales &amp; Donations</b>		<b>10</b>	<b>110.92</b>
<b>Total INCOME</b>		<b>28,617.92</b>	<b>34,346.13</b>
<b>Less EXPENDITURE</b>			
Meeting expenses		64.69	1,241.08
ABK Subs		84	84
Advertising and Promotion		34.73	
Donations		0	200
Field Day Expenses	4.5	1554.66	455.2
AON Assocaition Insurance		2163.13	2,618.00
AON Member Insurance		1100.11	
items for sale to members		440	
NL printing postage stationery		170.18	-

	PO Box rental		129		121
	Product Manager		0		168.12
	Hire for Yarralumla Primary		596.2		
	RNCAS (prepaid last year) Canberra Show Expenses		340		300
	Sentinel Hive Program		1357.5		340
	Website		46.51		208.95
	<b>Subtotal Administration</b>		<b>8080.71</b>		<b>5736.35</b>
	<b>Fees &amp; Charges</b>				
	Subscription Collection Fees	4.12	446.25		87.95
	Stripe Merchant Fees		261.68		
	Audit Fees		381		-
	Bank Charges, Paypal	4.13	405.79		372.54
	Treasurers expenses		0		154.48
	<b>Total Fees &amp; Charges</b>		<b>1494.72</b>		<b>614.97</b>
	<b>Apiary Expenses</b>	4.7			
	<b>Total Apiary Expenses</b>		<b>2329.68</b>		<b>2355.24</b>
	<b>Training Expenses</b>				
	Training Sales & Marketing		440		0
	Training Catering		1396.74		0
	Training Consumables		58.96		0
	Training Materials		1386.23		0
	<b>Total Training Expenses</b>		<b>3281.93</b>		<b>13,441.81</b>
	Costs of items sold				259.8
	Total Expenditure		<b>15,187.04</b>		<b>22,408.17</b>
	<b>Depreciation</b>	4.8			
	Library Books		<b>58.65</b>		59.21
	Cupboard & David Banks		<b>14.73</b>		14.73
	Apiary Hive Materials & Equipment		<b>988.43</b>		988.43
	Depreciation Hive management		<b>250</b>		0
	Apiary Hive Materials & Equipment bought this year		<b>278.94</b>		250
	Equipment (wax press, projector, PA, trolleys, suits, hive lifters		<b>661.96</b>		708.27
	<b>Depreciation Total</b>		<b>2252.71</b>		<b>2020.64</b>
	Total Expenditure & Depreciation		<b>17,439.75</b>		<b>24428.81</b>
	<b>Excess of Income over Expenditure:</b>		<b>11,178.17</b>		<b>9917.34</b>



**BAACTI 2017 Final report**

**Balance Sheet**

**As at 12/31/2017**

**Accrual basis**

**12/31/2017**

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	<b>12/31/2017</b>
<b>Assets</b>	
Inventory	195.82
100 CBA Bank Account	3,615.15
110 CBA Term Deposits	30,361.03
120 Paypal Account	2,967.93
150 Property Plant & Equipment	23,416.62
160 Fixed assets, accumulated depreciation	(6,965.60)
<b>Total — Assets</b>	<u>53,590.95</u>
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<b>Net assets</b>	<b>53,590.95</b>
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<b>Equity</b>	
Retained earnings	11,178.16
Starting balance equity	42,412.79
<b>Total — Equity</b>	<u>53,590.95</u>
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<b>Total equity</b>	<b>53,590.95</b>

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The accompanying notes form part of these financial statements  
This report should be read in conjunction with the attached compilation report.

## Notes for the financial accounts

4.1 Memberships – Memberships are recognised in the year that they are receipted whereas in 2016 they were accounted for on an accrual basis by splitting the income from that paid in advance from 2016, current (2017) and future. The other thing to note about our membership is that at 31 December 2017 membership had increased from 2016 by 69%. 4.9 notes: previously called non CIT courses

4.2 Training fees – After moving from CIT in 2015 the Association ran in house training in 2016 which increased income by 167% from \$8,452 to \$22,600. In 2017 Training was outsourced. Furthermore there was a delay in preparing the training calendar due to the tender process resulting in potentially fewer courses than expected. Consequently 2017 Training income fell by 85% from \$22,600 to \$4,620.

4.3 Members Insurance – In 2017 in association with AON Insurers BAACTI – for the first time - provided access to a policy for members to cover hive damage, public liability, theft etc. Interest exceeded expectations thus income exceeded expenditure.

4.4 Sentinel Hive Project – The 2017 Grant was received for the Sentinel Hive Project milestones see Table 1 below. The Sentinel Hive program moved from a trial basis to a contractual basis and increased in size resulting in an increase in revenue over the previous year.

4.5 Field Day Expenses – Field day expenses increased in 2017 with increases in the costs of St Johns attendance, catering, and rental equipment including a PA system. The club has now purchased a new PA system (2018) which will be used in future.

4.6 Training Expenses – Based on the notes above about reduced income from training the expenses were down by 77% from \$13,441.81 to \$3,281.93.

4.7 The Committee approved the purchase of a range of Apiary assets in 2017 totalling \$4187.14. Low cost Assets were included where they specifically formed part of a full hive purchases however other hive parts at low cost were accounted for as Hive Consumables. Other purchases included an urn for meetings, a brand for marking our hives to reduce theft, and new jackets which are used for the general public at open days and also for training.

4.8 See Depreciation Schedule below notes

4.9 See 4.2

4.10 CIT no longer part of BAACTI operations

4.11 Members received discounts for courses

4.12 Increases in online payments as a result of using stripe/paypal

4.13 Increases in online payments as a result of using stripe/paypal and charging for courses

4.8 Depreciation Schedule for 2017

<b>Description</b>	<b>Amount</b>
Sentinal Hive Equipment 7 smokers 4" June 2017	519.75
Sentinal Hive Equipment 8 frame boxes, 100 frames, feeders June 2017	1,042.47
Nuplas 4 x 8 Frame Bee Boxes with supers and clearer boards June 2017	352.72
Redpaths - BAACTI Brand June 2017	165.00
Diggers Club - Flamewand May 2017	88.00
AC&R Hot WAter Urn May 2017	220.00
Australian Honeybee Nuc complete x 6 May 2017	648.12
Hornsby March 2017 - Smoker Kelly Jumbo	162.36
# 1 Hornsby Smoker Dadant Jumbo	82.80
Boxes Wood Ideal 8-F March 2017	140.40
Ass Feeder Board 8-F March 2017	86.40
Hornsby Base Mesh x 6 May 2017	340.76
Australian Honeybee 1 almost complete hive January 2017	338.36
	<b>4,187.14</b>