



BEEKEEPERS ASSOCIATION OF THE ACT (Inc)

**MINUTES OF THE COMMITTEE MEETING  
HELD THURSDAY 21 JUNE 2018  
AT THE YARRALUMLA PRIMARY SCHOOL**

**Attendees:**

Dermot Asls Sha'Non – President

David Segal – Vice-President

Phil Andrews – Secretary

Justin Freeman – Treasurer

Frank Derwent – Member

Juli Poole – Member

Alan Wade – Apiary Manager (non-committee member – part meeting only)

**Apologies**

Sarah Asls Sha'Non – Member

**Introduction**

1. The meeting was opened by the President at 1845.

**Conflicts of Interest**

2. No conflicts of interest were declared.

**Previous Minutes**

3. The minutes from the last meeting (held 17 May 2018) were reviewed and accepted.

**Action Items**

4. The list of ongoing Action Items was reviewed and updated.

**First Aid Training**

5. Frank Derwent advised that the first aid training conducted on 16 Jun 18 at the Jerrabomberra Wetlands was attended by 11 people. Frank advised that the course was very worthwhile and that the presenter, Paul Morris, was very informative and a good presenter.

6. It was agreed that the next scheduled First Aid course be deferred until late July, subject to Paul Morris' availability. Once the date had been confirmed and subject to the classroom being available, the new course was to be advertised to the members.

Action: Frank Derwent

## **Sale of Honey**

7. The President advised that he had been approached by Rose McIntosh regarding the sale of Association honey at a local butcher shop. The Committee confirmed that they had no knowledge of the sale, or who provided the honey or approved the sale.
8. The Committee agreed that the regulations behind the sale of honey in the ACT needed to be checked to confirm it was legal to do so, and whether there were any other regulatory requirements relating to the sale of food. The President asked Frank Derwent to liaise with Dave Segal as he had already looked into legal requirements around the selling of Association honey. Frank Derwent to report back to the Committee.

Action: Frank Derwent

9. The President advised that he will advise Rose that Association honey was not be sold to the public until the Committee was satisfied that it was legal to do so, and all other requirements had been met.

Action: President

10. The Committee agreed that the Association honey could be sold at the monthly meeting to members for \$5 and \$10 for non-members (per 500g tub). This would be another member benefit.

Action: President

## **Finance**

11. The Treasurer advised that further work needed to be undertaken on setting up and linking Xero to other finance applications. A copy of the finance reports is attached.

Action: Treasurer

12. The Secretary advised that the transfer of the funds from the Commonwealth Bank (CBA) account to the Bendigo Bank account was nearing completion. Once this had been successfully achieved, the CBA had been requested to close the accounts.

## **ACT Biosecurity Act – Consultation Paper**

13. The Secretary advised that he had attended the public forum conducted by the ACT Government (Environment and Planning) on the proposed new ACT Biosecurity legislation. Phil advised that there were implications for beekeeping in the ACT and the Association should be across the proposed legislation and its implications, so that it could inform members. Phil recommended the committee read the consultation paper and that the Association should provide a submission to Government, even if it was to support the proposed approach.

## **Queen Bee orders**

14. The Committee agreed that an annual order of Queen Bees could be undertaken through the online store. This was deemed to be the most efficient way to manage the order with members being required to pre-pay before the order was placed. It also gave the Apiary Manager certainty as to how many Queens would be ordered. The Apiary Manager would determine when to place the order and assistance would be provided to advertise well in advance.

Action: Apiary Manager & Webmaster

### Sentinel Hive Program

15. The Committee agreed that a meeting with Cormac Farrell and Christine Joannides would be arranged to discuss the Sentinel Hive Program. The purpose of the meeting was for the Committee to:
- a. gain a better understanding of the contractual requirements the Association had with Plant Health Australia (PHA) under the contract;
  - b. understand the milestones and the associated payments;
  - c. ensure any changes to the program were first approved by the Committee;
  - d. ensure any documentation required under the contract was reviewed by the Committee, particularly prior to it being submitted to PHA;
  - e. ensure the Committee was aware and privy to any discussions about the Program with the ACT Government (who are not a party to the contract);
  - f. that the Committee received a regular (bi-monthly) report from the Program nominated personnel (this could be done by email); and
  - g. ensure any decision making about the future of the Program rested with the Committee.
16. The President agreed to organise the meeting.

Action: President

### Canberra City Farms Agreement

17. The Secretary had reviewed the draft agreement with the Canberra City Farms and proposed several amendments. These would be passed to the President for (CCF) onforwarding to CCF for their consideration.

Action: President

### Committee email accounts

18. The Treasurer advised that he would look into the email accounts for the Committee advising that there is most likely a better way to manage them than the current method.

Action: Treasurer

### Meeting Close

19. The President closed the meeting at 1925.



**Dermot Asis Sha'Non**  
President

27 June 2018



**Phil Andrews, JP**  
Secretary

27 June 2018

# Profit and Loss

## Beekeepers Association of the ACT Incorporated For the 6 months ended 30 June 2018

JAN-JUN 2018

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**Gross Profit**

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**Other Income**

AON Member Insurance	5,440.00
Member Subscriptions	1,239.50
Merchandise	39.50
<b>Total Other Income</b>	<b>6,719.00</b>

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**Operating Expenses**

AON Member Insurance bulk	2,058.19
Apiary Consumables	303.22
Association Insurance	2,177.65
Catering for Training Courses	688.87
Cleaning	30.45
Equipment - Electrical	2,191.81
First Aid	1,320.00
Freight & Courier	31.82
General Expenses	391.84
Materials for Training Courses	42.00
Meeting Expenses	60.70
Postage	18.30
Room hire	96.00
Sentinal Hive Project	27.50
Trainer Fees	2,465.00
<b>Total Operating Expenses</b>	<b>11,903.35</b>

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**Net Profit**

**(5,184.35)**