



BEEKEEPERS ASSOCIATION OF THE ACT (Inc)

**MINUTES OF THE COMMITTEE MEETING
HELD WEDNESDAY 31 OCTOBER 2018
AT THE JERRABOMBERRA WETLANDS**

Attendees:

Dermot Asls Sha'Non – President
David Segal – Vice-President
Phil Andrews – Secretary
Justin Freeman – Treasurer
Juli Poole – Member
Viv Rolland – Member
Alan Wade – Apiary Manager (part meeting)
Cormac Farrell – Sentinel Hive Program (part meeting)

Apologies:

Frank Derwent – Member

Introduction

1. The meeting was opened by the President at 1910.

Conflicts of Interest

2. No conflicts of interest were declared.

Previous Minutes

3. The minutes from the last meeting (held 20 September) were reviewed and the following amendment was accepted:

- Julie Poole would purchase the two books from the CSIRO for inclusion in the Association library.

Planning Day

4. It was agreed that the planning day for 2019 would be held at the Jerrabomberra Wetlands on Sunday 2 December from 1000 – 1300.

Action: Secretary

Social Events

5. It was agreed that rather than a Christmas BBQ in December, the Association would move to a BBQ in Spring and Autumn to better reflect the beekeeping season which would provide for better engagement for members.

Action: All

Field Day

6. It was agreed that the 2019 Field Day would be held on Saturday 9 March 2019 at the Jerrabomberra Wetlands.

Action: Cormac Farrell

December Meeting

7. It was agreed that a meeting would be held in early December. The focus of the meeting will be what's happening in our hives and how the 2018 Spring and Summer seasons are progressing. Phil Andrews agreed to coordinate a number of members to discuss how their hives were performing at the meeting.

Action: Phil Andrews

CCF Open Day

8. Dermot Asls Sha'Non declared a conflict of interest advising that he had been invited to sell honey at the CCF Open Day. Noting there was not sufficient time to extend this offer to other members, the Committee agreed that it was not in the interest of the Association for the sale of individual members honey. The Association would still sell its own honey at the Open Day.

Sentinal Hive Program

9. Cormac provided an update to the Committee on the Sentinal Hive Program including:
 - Christine Joannides was now the new point of contact for the Program. Cormac advised that he would advise Plant Health Australia of the change.
 - The Program's milestones were being achieved.
 - A Pest and Disease course was being conducted for ACT Government personnel and the ACT Government had agreed to pay for four members of the Association to attend.
 - The Hive Buddies program is progressing well with good attendance (up to 20 members).
 - The live GIS layer was operating linked to the ACTMapi website.

Action Items

The list of Action Items was updated and it attached.

Action: All

Purchase of Equipment

10. The Committee again discussed the state of the equipment available for loan by members. The Secretary confirmed that David Segal had undertaken an equipment audit in February 2018. Justin Freeman agreed to check with David on the state of the audit so the equipment could be accounted for.

Action: Justin Freeman

Asset Register

11. It was agreed that an asset register for the Association would be developed.

Action: Justin Freeman

Registering for GST

12. The Committee discussed the requirement to register for GST. It was agreed that the turnover of the Association was not sufficient or likely to exceed \$75,000 whereby registration would be required.

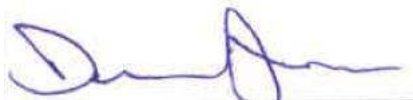
2019 Royal Canberra Show

13. The Committee agreed to spend up to \$500 to prepare for an update display equipment ahead of the 2019 Royal Canberra Show in February 2019. Phil Andrews agreed to let Lyn Shiels know.

Action: Phil Andrews

Meeting Close

14. The President closed the meeting at 2020.



Dermot Asis Sha'Non
President

30 November 2018



Phil Andrews, JP
Secretary

30 November 2018

Profit & Loss

Beekeepers Association of the ACT Incorporated For the month ended 31 October 2018

	Oct-18	Sep-18	Aug-18	Jul-18	YTD
Income					
Interest Income	24	23	16	5	67
Other Revenue	-	-	-	-	30,581
Refunds to Association	-	-	-	-	701
Sales	2,965	6,765	3,219	4,785	19,870
Total Income	2,989	6,788	3,235	4,790	51,219
Gross Profit	2,989	6,788	3,235	4,790	51,219
Plus Other Income					
AON Member Insurance	-	-	-	-	540
Course Fees - Run by BAACTi	-	-	-	-	4,725
Member Subscriptions	720	1,800	480	640	12,640
Miscellaneous Sales	-	-	-	-	-
Sentinal Hive Project Project Grant	-	-	-	13,792	13,792
Total Other Income	720	1,800	480	14,432	31,697
Less Operating Expenses					
Accounting Fees	-	-	-	-	158
AON Association Insurance	-	-	-	-	2,178
AON Member Insurance Bulk	-	-	-	-	2,058
Apiary Consumables	-	181	-	-	291
Apiary Hive Parts	-	-	-	195	587
Apiary Repairs & Maintenance	-	-	-	48	361
Audit Fees	-	-	450	-	450
Bank Fees	-	-	-	-	98
Equipment - Electrical	-	-	-	-	2,446
Field Day/Apiary Day Expenses	-	-	-	-	569
First Aid	-	-	-	-	1,320
Items for sale to members	-	-	-	-	(50)
Magazine subscriptions and purchases	-	-	-	78	78
Meeting Expenses	-	31	-	530	626
Paypal Fees	-	-	87	-	153
PO Box	-	-	-	-	132
Queen Bees	-	295	-	-	295
Refunds and reimbursements	39	620	74	108	881
Repairs and Maintenance	-	-	32	-	32
Room hire	-	-	-	-	192
Sentinal Hive Project Expenses	-	48	-	264	1,028
Software	-	50	50	95	214
Stripe Fees	47	81	47	63	369
Trainer Fees	-	-	800	540	6,061
Training Catering	-	-	-	-	742
Training Consumables	-	65	-	-	65
Training Materials	1,105	-	-	-	1,197

Profit & Loss

	Oct-18	Sep-18	Aug-18	Jul-18	YTD
Website	150	-	-	99	855
Total Operating Expenses	1,341	1,371	1,541	2,020	23,386
Net Profit	2,368	7,217	2,175	17,201	59,530

Balance Sheet

Beekeepers Association of the ACT Incorporated As at 30 September 2018

30 SEP 2018

Assets

Bank

Bendigo Debit Card Account	2,107.74
Bendigo Savings Account	51,093.20
Total Bank	53,200.94

Current Assets

Accounts Receivable	8,426.00
Total Current Assets	8,426.00

Fixed Assets

Club Equipment	887.04
Hive Equipment	134.12
Library Books	25.00
Total Fixed Assets	1,046.16

Total Assets	62,673.10
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Liabilities

Current Liabilities

Accounts Payable	192.00
CBA Cheque Account	5,778.92
Total Current Liabilities	5,970.92

Total Liabilities	5,970.92
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Net Assets	56,702.18
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Equity

Current Year Earnings	57,202.18
Retained Earnings	(500.00)
Total Equity	56,702.18